



Rental Guidelines

A Venue as Unique as Your Event!

One of the spectacular features of the SAC Aerospace Museum is the breathtaking glass atrium at the entrance of the Museum housing the SR-71 "Blackbird." Many receptions have been held in this prestigious area seating up to 300 guests. An executive conference room, theater, and library are ideal spaces for meetings, conferences, presentations, or seminars. Larger groups of 100 to 2,000 guests can be accommodated in our exclusive hangars. In the interest of fulfilling our mission of celebrating our heritage and preserving our artifacts, the SAC Aerospace Museum is a showcase to numerous aircraft, exhibits, and memorabilia. An affiliate with the Smithsonian Institute, the SAC Aerospace Museum is regarded as the nation's foremost facility of its kind as it preserves aircraft and missiles for future generations. Visitors have the opportunity to observe the restoration of warplanes as technicians prepare them for display in the Durham Restoration Gallery. Recently, the museum has begun its quest to be known as a predominant center of excellence in the advancement and the understanding of science, technology, engineering and math through unique, creative and thought-provoking projects.

Rental of facility space includes admission for your guests to tour the museum during their visit as well as tables and chairs for up to 250 guests. Additional tables and chairs may be rented from any rental agency. Staging, podiums, and a sound system can be provided by Museum staff upon request. In order to allow for the individuality of each event, we honor an open-catering policy with free convenient parking for up to 550 vehicles.

The professional staff at SAC Aerospace Museum welcomes the opportunity to help coordinate your special event. To schedule an event, please contact the Event Coordinator at 402.944.3100 x 253 or events@sacmuseum.org.



PRIVATE EVENT GUIDELINES

- Decorations must be approved by the Event Coordinator.
- All areas of the SAC Aerospace Museum are smoke-free.
- No items may be hung on walls or display cases with glue or tape.
- Banners and streamers must be freestanding.
- Glitter, confetti, rice, birdseed, or other similar items are not allowed. Bridal bubbles may be used outside.
- Helium balloons are not allowed.
- Inappropriate or dangerous behavior during the course of an event is not permitted. Please be cautious around aircraft displays as there are sharp edges.
- Events must conclude at 11 p.m., unless other arrangements have been made. Events have until 12:30 a.m. to cleanup and vacate the museum. There will be a \$200 charge for every hour, after 12:30 a.m., that the museum is still in use by the event patrons.

EVENT CATERING GUIDELINES

- All catering details should be coordinated with the museum's Event Coordinator including arrival and departure times, designated loading areas, work area requirements, vendor names, and contact information. If electrical power is needed, please notify the Event Coordinator.
- Items brought into the museum must be removed prior to 8:30 a.m. the day following the event.
- Catering staff is expected to remove all trash from the building at the conclusion of the event. If the rental of additional dumpsters is necessary for large parties or events, a \$50 fee will be charged for each required dumpster.
- Plane Food kitchen will not be accessible to catering staff.
- Water is available on both levels as well as in the Restoration Hangar.

BAR GUIDELINES

- The Event Coordinator must have access to a copy of the bartending organization's current Nebraska state liquor license.
- The bar cannot be set up, and alcohol cannot be brought into the museum until the close of business at 5 p.m.
- Bar staff must dispose of all liquid waste and remove soiled dishes from all areas of the museum. They are also responsible for cans, bottles and trash removal at the conclusion of the event.
- Plane Food kitchen will not be accessible to bar staff.
- Water is available on both levels as well as in the Restoration Hangar.

RENTAL FEES (Daytime Rentals: 8 a.m. - 5 p.m. / Evening Rentals: 5 p.m. - 11 p.m.)

Facility	Capacity	Fee
Ethel S. Abbott Library	40	\$250 + tax
<ul style="list-style-type: none"> Our library is perfect for small meetings or luncheons with a view of the upper Atrium. Available for daytime rentals only. <i>Dimensions: 30' x 40'.</i> 		
Randolph A. Walling Conference Room	30	\$350 + tax
<ul style="list-style-type: none"> Our executive conference room offers advanced presentation capabilities and provides an excellent view of Hangar A. This space is suitable for meetings, luncheons, and multimedia presentations. Available for daytime rentals only. <i>Dimensions: 25' x 40'.</i> 		
ConAgra Theater	180	\$550 + tax
<ul style="list-style-type: none"> This multimedia theater seats up to 180 and is equipped with stage, screen and advanced computer technology. Available for daytime rentals only. 		
Mezzanine	75	\$1,500 + tax
<ul style="list-style-type: none"> Ambiance and nostalgia prevail as guests experience the mezzanine overlooking the remarkable collection of historical aircraft, exhibits, and memorabilia in Hangar A. The Mezzanine is perfectly situated for smaller receptions and dinner parties. Available for evening rentals only. 		
Atrium	250	\$1,800 (Sun - Thurs) + tax \$2,500 (Fri - Sat) + tax
<ul style="list-style-type: none"> The spectacular glass atrium houses the SR-71 Blackbird and is considered the showcase of the museum. Many cocktail parties and receptions have been held in this prestigious area. Available for evening rentals only. 		
Hangar A	400	\$3,000 + tax
<ul style="list-style-type: none"> Housing several of the largest aircraft in the museum, this hangar is a popular location for dinner parties. Available for evening rentals only. <i>Dimensions: 390' x 270'.</i> 		
Hangar B	700	\$3,000 + tax
<ul style="list-style-type: none"> Many special events are celebrated in this spacious hangar where guests can enjoy dinner under aircraft wings. Available for evening rentals only. <i>Dimensions: 160' x 270'.</i> 		
Durham Restoration Gallery	2,000	\$5,000 + tax
<ul style="list-style-type: none"> Accommodating large groups, this area provides a perfect setting for events that range from formal dinners and organizational celebrations to carnivals and fun nights. Available for daytime and evening rentals. <i>30,450 sq. ft.</i> 		
Entire Building	3,000	\$8,000 + tax
<ul style="list-style-type: none"> Available for evening rentals only. <i>330,000 sq. ft.</i> 		

ADDITIONAL RENTAL OPPORTUNITIES

Opportunity	Fee
Additional Hour(s)	\$200 / hour + tax
<ul style="list-style-type: none"> Need more time for your event? Add extra hours to your evening event to allow for more time to explore. 	
Bounce House	\$100 + tax
<ul style="list-style-type: none"> Add an extra element of fun for the kids with our Bounce House. 	
Private Tour	\$50 / half-hour + tax
<ul style="list-style-type: none"> Gain a greater understanding of our aircraft and displays with a private Museum tour led by one of our curators. 	
Security	\$35 / hour + tax
<ul style="list-style-type: none"> For evening events, we require that a qualified security guard be present. We would be happy to contract this security guard for you so that you can focus on other event details. 	
Museum Store	Special Permission
<ul style="list-style-type: none"> Commemorate your visit to the Strategic Air & Space Museum by picking up a t-shirt or astronaut food. Open during regular business hours and by special permission for evening rentals. 	



